

## ST. JOSEPH SCHOOL REGISTRATION FOR K – GRADE 8

### MISSION STATEMENT

The school community of St. Joseph gathers together in Christ to explore the richness of our faith, in our study of the created world and our part in it. We educate our students to become responsible, spiritual young adults who are respectful of themselves and others and who use their gifts and talents to make positive contributions to our church and world.

Dear Parents / Guardians,

Attached please find your registration packet for the upcoming 2018–2019 academic year. We thank you for choosing St. Joseph School and sharing God's precious gift with us, your children. Your support of Catholic education is greatly appreciated. The setting of tuition is a carefully considered process whereby the parish endeavors to balance increasing costs and the desire to keep tuition costs affordable for our families. The cooperation of paying tuition on time and supporting the Home School Association (H.S.A.) is of great assistance in administrating the School. The tuition you pay for is a substantial portion of educating your child. The difference is made up primarily by a subsidy from Saint Joseph Parish and by various fund raising activities sponsored by our hard-working Home School Association.

For those who are new to St. Joseph School, we extend to you a warm welcome into our school family. For both new families and those returning for another school year, we offer our committed support and interest in offering quality and excellence in the education of your child(ren).

- Any family who would like to apply for financial assistance:
- Registered Catholic families can apply on line to <https://online.factsmgt.com/aid>
- Non-Catholic families can pick up a financial aid packet in the school office.

### PLEASE NOTE:

- Our tuition fee has not increased for the 2018-2019 school year.
- Consistent with the district cut-off date for kindergarten school registration children must be 5 years old before October 1, 2018.
- For returning families take advantage of our referral incentive program.
- All fees must be returned with the registration materials.
- All forms must be signed by both parents/guardians in order for registration packet to be considered complete.

*Filing this (application/registration) form should not be deemed acceptance to St. Joseph School. An application will not be considered complete until all the necessary paper work has been submitted, including immunization records.*

*No child shall be admitted to St. Joseph School without proper proof that the child has been immunized as required by the laws of the State of New Jersey, N.J.S.A.26:1A-9. Proper immunization is a condition of admission to the School. No requests for religious exemptions will be considered.*

## Registration packet and fees are due by March 7th

### 2018-2019 TUITION CONTRACT

Based on Diocesan Guidelines, the following is the new tuition policy for St. Joseph School for the 2018-2019 school year.

#### FEES DUE AT THE TIME OF REGISTRATION - \$275.00 first child - \$100.00 each additional child

- REGISTRATION FEE –(non-refundable) \$100.00 Per Family
- TECHNOLOGY/ACADEMIC/BOOK FEE – (non-refundable) \$100.00 Per Child
- H.S.A. FEE – (non-refundable) \$ 75.00 Per Family

#### TUITION FEE – St. Joseph Parishioners and active registered Catholic families attending Mass

First child	\$4,400.00
Second child	\$3,300.00
Third child	\$2,200.00
Fourth child	\$1,100.00

#### TUITION FEE – Non-Catholic Families & Non-Registered Catholic Families not attending Mass

First child	\$5,100.00
Second child	\$3,825.00
Third child	\$2,550.00
Fourth child	\$1,275.00

► Families with a child enrolled in our Pre-K Program with another child enrolled in school will receive a \$200.00 discount. PRE-K REGISTRATION IS A SEPARATE PACKET.

► St. Joseph School has adopted a tuition management and collection program called SMART TUITION. You are asked to complete the Smart Tuition Payment Plan 2018-2019 Enrollment Form and return it to the school office with the other re-registration materials in this packet.

#### PAYMENT PLANS

- \_\_\_ **PLAN A** (Full Payment Plan) Full payment due July 1, 2018.  
(\$100.00 discount if payment is made by due date)  
**This is the only payment made directly to the school.**
- \_\_\_ **PLAN B** (Eleven Payment Plan) 11 equal payments **THROUGH SMART TUITION**  
(Beginning June - April)
- \_\_\_ **PLAN C** (Ten Payment Plan) 10 equal payments **THROUGH SMART TUITION**  
(Beginning July - April)
- \_\_\_ **PLAN D** (Two Payment Plan) 2 equal payments **THROUGH SMART TUITION**  
(July 1<sup>st</sup> - January 1<sup>st</sup>)
- \_\_\_ **PLAN E** (Four Payment Plan) 4 equal payments **THROUGH SMART TUITION**  
(July 1<sup>st</sup>, October 1<sup>st</sup>, January 1<sup>st</sup>, March 1<sup>st</sup>)

**WHEN I SIGN THIS CONTRACT I ACCEPT MY OBLIGATIONS AS BINDING. I UNDERSTAND THAT FAILURE TO PAY THIS OBLIGATION COULD RESULT IN MY CHILD(REN) BEING REMOVED FROM SCHOOL.**

Date: \_\_\_\_\_ Father/Guardian Signature \_\_\_\_\_

Date: \_\_\_\_\_ Mother/Guardian Signature \_\_\_\_\_

No student will be permitted to participate in field trips, special school day events, or graduation ceremonies until all financial obligations are met.

I, \_\_\_\_\_, fully understand and agree to the above terms of agreement.

**RELIGIOUS AFFILIATION**

\_\_\_\_\_ St. Joseph Parishioner (envelope number \_\_\_\_\_).

I (we) affirm that we are registered and practicing members of St. Joseph Parish and will contribute each week to the financial support of our parish recognizing that a substantial amount of parish income supports the school, as well as all other aspects of the life and mission of the Church.

\_\_\_\_\_ Roman Catholic from another parish

I (we) affirm that we are registered and practicing members of \_\_\_\_\_.

\_\_\_\_\_ I follow the \_\_\_\_\_ religion.

**COMMITMENT LETTER**

Participation in the communal celebration of the Sunday Mass is a testimony of belonging and of being faithful to Christ and to His Church. Together they testify to God's holiness and their hope of salvation.

I agree to use my Church envelopes at Mass throughout the calendar year as a means for the Pastor to review Mass attendance on Sundays and Holy Days of obligation.

If there is a problem with Mass attendance, this can result in inactive status for the following school year.

WHEN I SIGN THIS COMMITMENT I ACCEPT MY OBLIGATIONS AS A PRACTICING CATHOLIC.

\_\_\_\_\_  
*FATHER/GUARDIAN SIGNATURE*

\_\_\_\_\_  
*MOTHER/GUARDIAN SIGNATURE*

- My child/children have been baptized.  My child/children have not been baptized.

**HOME SCHOOL ASSOCIATION PARENT PARTICIPATION COMMITMENT**

**OPTION 1** - Close cooperation between the home and school is most important. To help achieve this, there is a Home School Association (H.S.A.) at St. Joseph School. The purpose of H.S.A. is to raise \$60,000.00 for the 2018-2019 school year. This helps to offset the financial obligation of both the family and the parish.

I understand that each school family is responsible for participation in at least 2 specific fund raising activities PLUS pay an additional \$200 fee.

- \$200.00 due on September 1, 2018 **OR**  add \$200.00 to my tuition

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*FATHER/GUARDIAN SIGNATURE*

\_\_\_\_\_  
*MOTHER/GUARDIAN SIGNATURE*

**OPTION 2** - I choose the H.S.A. opt-out option of all H.S.A. fund raising activities. I agree to pay \$300 by Sept. 1, 2018 and opt out of ALL fund raising for the school year.

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*FATHER/GUARDIAN SIGNATURE*

\_\_\_\_\_  
*MOTHER/GUARDIAN SIGNATURE*

**SCRIP PROGRAM**

**OPTION 1-** This is a program where store vouchers are purchased at face value. Each family is responsible for purchasing \$2,000 in scrip over the course of a year. At least half this amount must be purchased by January and the remaining amount to be purchased by the end of May.

\_\_\_\_\_ DATE                      \_\_\_\_\_ FATHER/GUARDIAN SIGNATURE                      \_\_\_\_\_ MOTHER/GUARDIAN SIGNATURE

**OPTION 2 -**

I choose the Buy-Out option and will pay the \$200.00 by September 1, 2018

\_\_\_\_\_ DATE                      \_\_\_\_\_ FATHER/GUARDIAN SIGNATURE                      \_\_\_\_\_ MOTHER/GUARDIAN SIGNATURE

**PARENT SERVICE COMMITMENT**

**OPTION 1**

The parental service component is necessary to achieve the objectives and goals of St. Joseph School. We ask that you indicate below your **FIRST** and **SECOND** choice with regard to the service you intend to participate in during the academic year. Your first choice will receive preference whenever possible. For parents doing art room, hot lunch, library or playground duty; service points are not required. **IF YOU SIGN UP FOR THESE DUTIES ON THE TOP PORTION OF THIS PAGE THAT IS YOUR ONLY COMMITMENT FOR THE SCHOOL YEAR.**

\_\_\_\_\_HOT LUNCH: To assist children by serving food and wiping tables/trays between lunches (from 10:45AM to 12:00PM)

      \_\_\_\_\_Monday \_\_\_\_\_Tuesday \_\_\_\_\_Wednesday \_\_\_\_\_Thursday \_\_\_\_\_Friday

\_\_\_\_\_PLAYGROUND: One hour per week every week 11:15AM – 12:15PM. Duties include:

a) helping the children at lunch b) supervising activities in the play area c) hall duty on rainy and cold days.

      \_\_\_\_\_Monday \_\_\_\_\_Tuesday \_\_\_\_\_Wednesday \_\_\_\_\_Thursday \_\_\_\_\_Friday

\_\_\_\_\_ART ROOM: To assist the art teacher in whatever way is needed. (1 hour per week)

      \_\_\_\_\_Monday \_\_\_\_\_Wednesday

\_\_\_\_\_LIBRARY: One hour per week (flexible schedule). Duties include:

a) checking and straightening out books and shelves. b) assisting children in selecting books.

      \_\_\_\_\_Tuesday \_\_\_\_\_Thursday \_\_\_\_\_Friday

**OPTION 2**

\_\_\_\_\_SERVICE POINT PROGRAM: Each family is to earn 100 Service Points for the school year. Parents are given service points for volunteering their time for fundraisers and special events. If you have selected this option please note that every 2 hours of service equals 10 points. You are responsible for signing up for the different points opportunities when they become available.

**OPTION 3**

\_\_\_\_\_SERVICE FEE / BUY OUT: Instead of performing one of the above parent service projects, I choose to pay a service fee of \$500. I agree to pay this fee in full upon registration or in two payments of \$250 each on August 1, 2018 and November 1, 2018. I acknowledge that this amount is in addition to the tuition and H.S.A. fund raising commitments.

\_\_\_\_\_ Date                      \_\_\_\_\_ Father/Guardian                      \_\_\_\_\_ Mother/Guardian

# ST. JOSEPH SCHOOL REGISTRATION CHECKLIST

- A copy of the following must be included for all NEW Registrations:

Social Security Card \_\_\_\_\_

Birth Certificate \_\_\_\_\_

Immunization Record \_\_\_\_\_

Baptismal Certificate \_\_\_\_\_ (Catholic Families Only)

Sacramental Certificate \_\_\_\_\_ (Catholic Families Only)

A copy of the following must be included for ALL Registrations:

Faith Commitment \_\_\_\_\_

Family Information \_\_\_\_\_

Parish Affiliation \_\_\_\_\_

Service Commitment \_\_\_\_\_

Scrip Commitment \_\_\_\_\_

H.S.A. Commitment \_\_\_\_\_

Tuition Payment Plan \_\_\_\_\_

SMART Enrollment form \_\_\_\_\_

## Registration Fee

- First child \$275.00      Each additional child \$100.00

Registration Fee      (\$100.00 per family)      Yes \_\_\_\_\_

Technology /Academic / Book Fee (\$100 per child)      Yes \_\_\_\_\_

(The above can be paid with the same check made out to St. Joseph School)

H.S.A. Fee      (\$75 per family)      Yes \_\_\_\_\_

(Please make check payable to St. Joseph H.S.A.)

**FEES ARE NON-REFUNDABLE**  
**Registration packet and fees are due by March 7th**